

**MN Sheriffs' Association
Sheriff's Winter Conference
December 13 -15, 2015
Arrowwood Resort & Conference Center Lodging Registration**

**PREFERRED LODGING HELD UNTIL
November 25, 2015**

Mr./Mrs./Ms. _____

Street _____

City _____ St _____ Zip _____

Day Phone (_____) _____

Email address _____

Arrival Date: ___/___/___ Departure Date ___/___/___ #Nights _____

Special Requests: (i.e. Room accessibility, dietary, etc.)
Explain: _____

All guest rooms are non-smoking.

METHOD OF PAYMENT

- Check-**Must be sent with form**
 Credit Card - Card Charged Upon Receipt of Form
 Purchase Order

Visa MasterCard American Express Discover

Card # _____ Exp. ___/___/___

Cardholder's Name: _____

Signature: _____

CANCELLATION POLICY

Arrowwood's cancellation policy is 72 hours. Cancellations made more than 72 hours prior to arrival will result in a credit card or check refund, depending on the method of payment. Arrowwood will charge your credit card one night's lodging for any cancellations made within 72 hours of your arrival. Arrowwood will keep deposit if cancelled within 72 hours of your arrival.



GROUP PACKAGES:

FULL Package:
_____ \$392.67 Single Occupancy per person

Package Includes: Guest room accommodations for Sunday, Monday & Tuesday night, Dinner on Sunday; Breakfast, Lunch and Dinner on Monday & Tuesday; Tax and Service Charge.

Two night--arrival on Sunday:
_____ \$309.99 Single Occupancy per person

Package Includes: Guest room accommodations for Sunday, & Monday night, Dinner on Sunday; Breakfast, Lunch and Dinner on Monday & Tuesday; Tax and Service Charge.

Two night—arrival on Monday:
_____ \$268.44 Single Occupancy per person

Package Includes: Guest room accommodations for Monday & Tuesday night, Lunch and Dinner on Monday & Breakfast, Lunch & Dinner on Tuesday; Tax and Service Charge.

Commuter Meal Package:

\$45.42/inclusive per person
Includes Lunch and Dinner; tax and service charge.
Day _____

Spouse/Guest Meals: Reserve and purchase banquet meals through MSA.

NOTE: There is no additional charge for spouse/guest in guest room.

ROOMMATES

IF YOU ARE SHARING A ROOM EACH PERSON MUST COMPLETE A SEPARATE RESERVATION FORM AND MAIL OR FAX THEM TOGETHER.

If not received together, Arrowwood cannot guarantee your specific roommate requests.

List name of the roommate you've selected:

MAIL, EMAIL or FAX ENTIRE FORM TO:

**Arrowwood Resort & Conference Center
2100 Arrowwood Lane NW
Alexandria, MN 56308
FAX: 320-762-0133**

kchisholm@arrowwoodresort.com

NO RESERVATIONS ACCEPTED WITHOUT FORM