

Ohio CSEA Directors Association

2018 Spring Symposium

INVOICE

This portion serves as your Conference billing invoice. Submit this invoice to:

Ohio CSEA Directors Association
1103 Schrock Road, Suite 309
Columbus, OH 43229
Phone: 614-846-6652 Fax: 614-846-6693

OCDA Tax ID: 31-1438854

Checks should be made payable to the Ohio CSEA Directors' Association and mailed to the above address: **A \$50.00 processing fee will apply to all cancellations received after April 6, 2018 as well as for all "no shows" at the conference.** All cancellations must be submitted in writing via fax or mail. Substitutions will be permitted upon written notification to our office.

County/Organization: _____

Questions can be directed to: _____ Phone: _____

Method of Payment: ☐ Payment Enclosed ☐ Payment Forthcoming
☐ Purchase Order # _____ Attached

April 16- April 17, 2018

Full Registration	Total Registrants	Total Cost
Registration fee = \$250 per person for OCDA Members	\$250 X _____	= \$ _____
Registration fee = \$500/per person for Non Members	\$500 X _____	= \$ _____

Single Day Registration

OCDA Conference Presenter fee	\$125.00 X _____	= \$ _____
Monday only <u>Member</u> registration fee	\$175.00 X _____	= \$ _____
Tuesday only <u>Member</u> registration fee	\$175.00 X _____	= \$ _____
Monday only <u>Non-Member</u> registration fee	\$300.00 X _____	= \$ _____
Tuesday only <u>Non-Member</u> registration fee	\$300.00 X _____	= \$ _____

Registrations must be received by **April 6, 2018**. You may register each individual attending at our website www.ocda.us under the registration form on our trainings page. You will receive an e-mail confirmation if you register online. Please register for each session you plan to attend.