

APTAC Body of Knowledge Competency Guide

C. Basics of Contracting with Government Entities

C.9 Bids and Solicitations

Description

1. Procurement Methods:
 - a) Sealed Bids
 - b) Contracting by Negotiation
2. Types of Solicitations
 - a) Invitation for Bid (IFB)
 - b) Request for Proposal (RFP)
3. Contract Types
 - a) Fixed-Price
 - b) Cost-Reimbursement
 - c) Other
 - 1) Time and Materials
 - 2) Labor-Hour
 - 3) Indefinite Delivery
 - 4) Letter
4. Uniform Contract Format
 - Part I – Schedule
 - Part II – Contract Clauses
 - Part III – Documents, Exhibits & Attachments
5. Proposal Elements
 - a. Technical Proposal
 - b. Cost Proposal

References

Federal Acquisition Regulation
FAR 14 Sealed Bidding
FAR 15 Contracting by Negotiation
FAR 16 Types of Contracts
FAR 31 Contract Cost Principles and Procedures
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Defense Acquisition University

CLC003 Sealed Bidding

SPS102 Contracts for Production

CLC104 Analyzing Profit or Fee

CLC Contract Negotiation Techniques

CLC133 Contract Payment Instructions

CLC034 Provisional Award Fee

FAC014 Time and Materials Contracts

CLC060 Time and Materials Contracts