

911 Communications Conference VENDOR FORM
March 24-25, 2020
Arrowwood Resort & Conference Center Lodging Registration

PREFERRED LODGING HELD UNTIL
February 21, 2020

Mr./Mrs./Ms. _____

Street _____

City _____ St _____ Zip _____

Day Phone (_____) _____

Email Address _____

Arrival Date: ___/___/___ Departure Date ___/___/___ #Nights _____

People per room: ___ Adults ___ Children (Under 18)

Special Requests: (i.e. Room accessibility, dietary, etc.)
Explain: _____

All guest rooms are non-smoking.

METHOD OF PAYMENT

Check - **Must be sent with form**

Purchase Order – Must be completed and sent with this Form

Credit Card - Card Charged Upon Receipt of Form

Visa MasterCard American Express Discover

Card # _____ Exp. ___/___

Cardholder's Name: _____

Signature: _____

CANCELLATION POLICY

You may cancel your reservation without penalty 72 hours prior to arrival. If you cancel your reservation within 72 hours, we will charge your credit card for the entire stay or keep any advance payment as a cancellation fee.

SPECIAL GROUP RATES

___ \$83.00 Single/Double Occupancy, Per Room,
Per Night plus 10.375% (7/375 state and 3%
county) tax.

___ Suite Upgrades Available for an additional \$50
per night. Based upon Availability.

ROOMMATES

**IF YOU ARE SHARING A ROOM EACH PERSON MUST
COMPLETE A SEPARATE RESERVATION FORM.**

List name of the roommate you've selected:

If you are selecting roommates, reservation forms must be mailed
or faxed together. If not received together, specific roommate
requests cannot be guaranteed.

MAIL, EMAIL OR FAX ENTIRE FORM TO:

Arrowwood Resort & Conference Center
2100 Arrowwood Lane NW
Alexandria, MN 56308
Attention: Kristie Chisholm
Email: kchisholm@arrowwoodresort.com
PHONE: 320-762-1124
FAX: 320-762-0133

NO RESERVATIONS ACCEPTED WITHOUT FORM

