

911 Communications Conference VENDOR FORM
March 19-20, 2024
Arrowwood Resort & Conference Center Lodging Registration

PREFERRED LODGING HELD UNTIL
February 21, 2024

Mr./Mrs./Ms. _____

Street _____

City _____ St _____ Zip _____

Day Phone (_____) _____

Email Address _____

Arrival Date: ___/___/___ Departure Date ___/___/___ #Nights _____

People per room: ___ Adults ___ Children (Under 18)

Special Requests: (i.e. Room accessibility, dietary, etc.)
Explain: _____

All guest rooms are non-smoking.

METHOD OF PAYMENT

___ Check - **Must be sent with form**

___ Purchase Order – Must be completed and sent with this Form

___ Credit Card - Card Charged Upon Receipt of Form

Visa MasterCard American Express Discover

Card # _____ Exp. _____ / _____

Cardholder's Name: _____

Signature: _____

CANCELLATION POLICY

You may cancel your reservation without penalty 72 hours prior to arrival. If you cancel your reservation within 72 hours, we will charge your credit card for the entire stay or keep any advance payment as a cancellation fee.

SPECIAL GROUP RATES

___ \$87.00 Single/Double Occupancy, Per Room,
Per Night plus 10.375% (7.375% state and 3%
county) tax and Resort Fee 8%.
(\$102.99 inclusive per room per night.)

___ Suite Upgrades Available for an additional \$50
per night. Based upon Availability.

ROOMMATES

**IF YOU ARE SHARING A ROOM EACH PERSON MUST
COMPLETE A SEPARATE RESERVATION FORM.**

List name of the roommate you've selected:

If you are selecting roommates, reservation forms must be mailed or faxed together. If not received together, specific roommate requests cannot be guaranteed.

MAIL, EMAIL OR FAX ENTIRE FORM TO:

Arrowwood Resort & Conference Center
2100 Arrowwood Lane NW
Alexandria, MN 56308

Attention: Katrina Drietz

Email: kdrietz@arrowwoodresort.com

DIRECT PHONE: 320-759-5004

RESORT PHONE: 320-762-1124

NO RESERVATIONS ACCEPTED WITHOUT FORM

