

ASSISTANT MEDICAL EXAMINER

Requisition ID

: 00121521


Job Posting: Apr 19, 2018, 11:53:32 AM

Closing Date: May 3, 2018, 11:59:00 PM Full-time A.M. P.M.

Collective Bargaining Unit : SEIU Doctors Council SEIU Local 20 Health Care Professionals

Posting Salary: range; \$187,553-\$239,653

Organization: Offices Under the President

 <p>Cook County Offices Under the President</p>	<p>Administrative Hearings Auditor Bureau of Administration Bureau of Economic Development Bureau of Finance Bureau of Human Resources Bureau of Technology Facilities Office of the President</p>
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Job Summary

Performs autopsies and postmortem examinations to determine cause and manner of death. Collects evidence for law enforcement agencies. Prepares reports of postmortem examination and autopsies. Reviews medical records, police reports and the reports of the toxicologist as required to accurately determine cause and manner of death. At the direction of the Chief Medical Examiner, participates in various research projects with local hospitals and universities. Attends and participates in daily departmental meetings. Directs the staff photographers and x-ray technicians in the preparation of photographs and radiographs. Answers inquiries from relatives and other interested parties, as to the cause and manner of death. When on call, must be available to consult with the Medical Examiner's Investigators, make decisions concerning release of organs and tissues for transplantation purposes on Medical Examiner's cases, and to conduct scene investigations in accordance with Office policy. Required to work in the autopsy suite between eight to eleven days per month including weekend days. Serves as a faculty member of the Cook County Office of the Medical Examiner Accreditation Counsel for Graduate Medical Education (ACGME) accredited program in forensic pathology, teaching/training residents and fellows in Forensic Pathology. Participates in Child Death Review meetings when required. Responsible for promptly reporting communicable disease and other health threats found at autopsy to the Board of Health. May be called upon to provide expert testimony in criminal or civil court or at civil or criminal depositions. May act as a consultant for the police, State's Attorney, Public Defender's Office and other professionals in the field of Forensic Pathology. Required to be on 24 hour call three or four times per month.

***This position is actively recruited.**

Minimum Qualifications

- Must possess a Doctor of Medicine or Doctor of Osteopathy degree from an LCME or COCA accredited School of Medicine. **(Must provide original diploma at time of interview.)***
- Must possess a valid license to practice medicine in the State of Illinois and that license must be in good standing with the Illinois Department of Financial and Professional Regulation by date of hire. **(Must provide original license or proof of eligibility at time of interview)**
- Must be Board eligible in Anatomic Pathology or Anatomic/Clinical Pathology and Forensic Pathology by date of hire. **(Must provide proof of eligibility at time of interview)**
- Must obtain Anatomic Pathology and Forensic Pathology Boards within three (3) years of date of hire, if candidate is not already Board certified. . **(Must provide proof of certification or eligibility at time of interview)**
- Must be physically capable of performing autopsies and post-mortem examinations in the autopsy suite.

- Must be available to be on 24-hour call three or four times per month. Must be available to work weekend days as part of the monthly schedule.
- Must have a valid driver's license and proof of automobile insurance. **(Must provide license and proof of insurance at time of interview).**
- Board certification in Anatomic, Clinical and Forensic Pathology at time of hire is **preferred.**
- Proficiency in Power Point and Microsoft Office® software programs is **preferred.**

***If Medical Degree is awarded outside of the United States, applicant must possess certification from the Educational Commission for Foreign Medical Graduates which must be presented at time of interview.**

Knowledge, Skills, Abilities and Other Characteristics

Must have extensive knowledge of the field of Forensic Pathology/Medicine.

Must have the ability to perform autopsies and have the ability to work under unpleasant conditions. Must have common sense and good judgment and be able to make accurate decisions. Must have excellent teaching skills for training medical students, residents and fellows. Must have the ability to communicate well verbally and in written form to physicians and to lay individuals in one on one situation as well as in depositions and court appearances. Must be able to perform required duties in highly stressful and emotional situations. Must have the ability to follow standardized techniques and procedures, but must also be able to adapt and make independent decisions where required. Must be skilled in the use of a microscope and the interpretation of histology findings. Must be able to interpret radiographs within the context of forensic pathology practice.

Must be skilled in the use of Power Point and other Microsoft Office® software programs. Must be able to perform autopsy examinations without the assistance of a technician on occasion, and be familiar with specialized autopsy techniques which may be required in certain situations. Must have excellent organizational skills and be able to complete case reports in a timely fashion.

****The County of Cook may sponsor selected candidates for H-1B visas. ****

COOK COUNTY OFFERS A COMPREHENSIVE BENEFIT PACKAGE INCLUDING: HEALTH, DENTAL, VISION AND LIFE INSURANCE; A PENSION PLAN; AND CHILD DAY CARE CENTER

COOK COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER