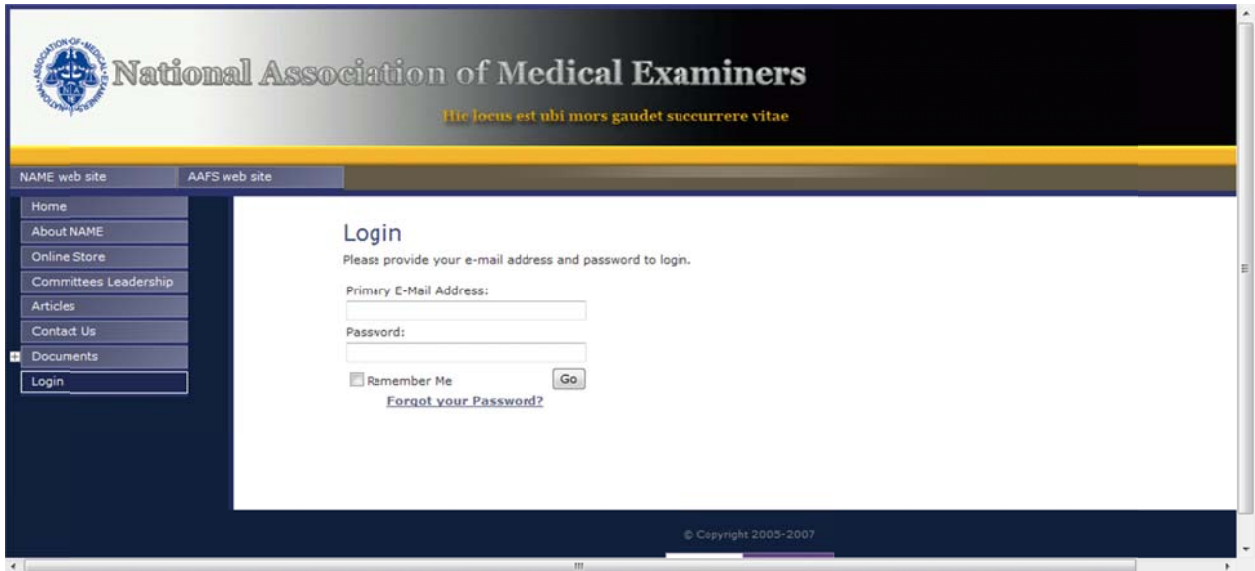


Registering for a NAME Meeting

1. Log into the NAME Avectra web site at ../eweb/StartPage.aspx?Site=NAME
2. You should be on the login page



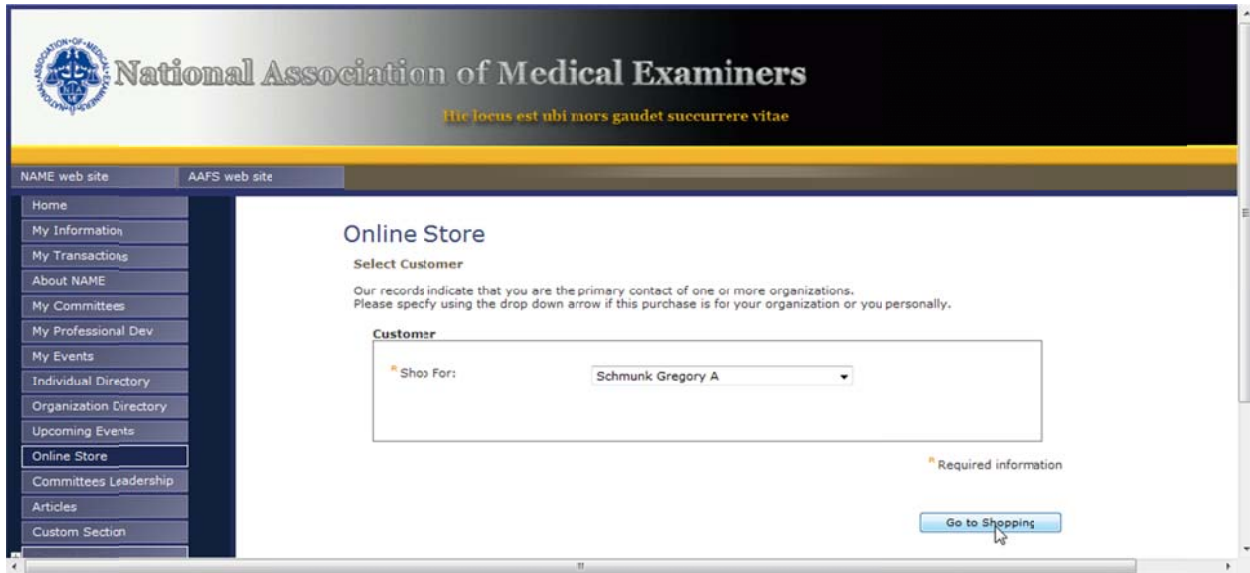
The screenshot shows the login page of the National Association of Medical Examiners (NAME) website. The header features the NAME logo and the text "National Association of Medical Examiners" with the Latin motto "Hic locus est ubi mors gaudet succurrere vitae". Below the header, there are two tabs: "NAME web site" and "AAFS web site". A left-hand navigation menu includes links for Home, About NAME, Online Store, Committees Leadership, Articles, Contact Us, Documents, and Login. The main content area is titled "Login" and contains the instruction "Please provide your e-mail address and password to login." It includes input fields for "Primary E-Mail Address:" and "Passvord:", a "Remember Me" checkbox, a "Go" button, and a "[Forgot your Password?](#)" link. The footer of the page indicates "© Copyright 2005-2007".

3. Type in your primary e-mail address. This is the address where you receive Avectra mail. (Note- Your password is your primary office zip code if you have never logged in before). At this point you see the main page. Click on Online Store in the menu at the left

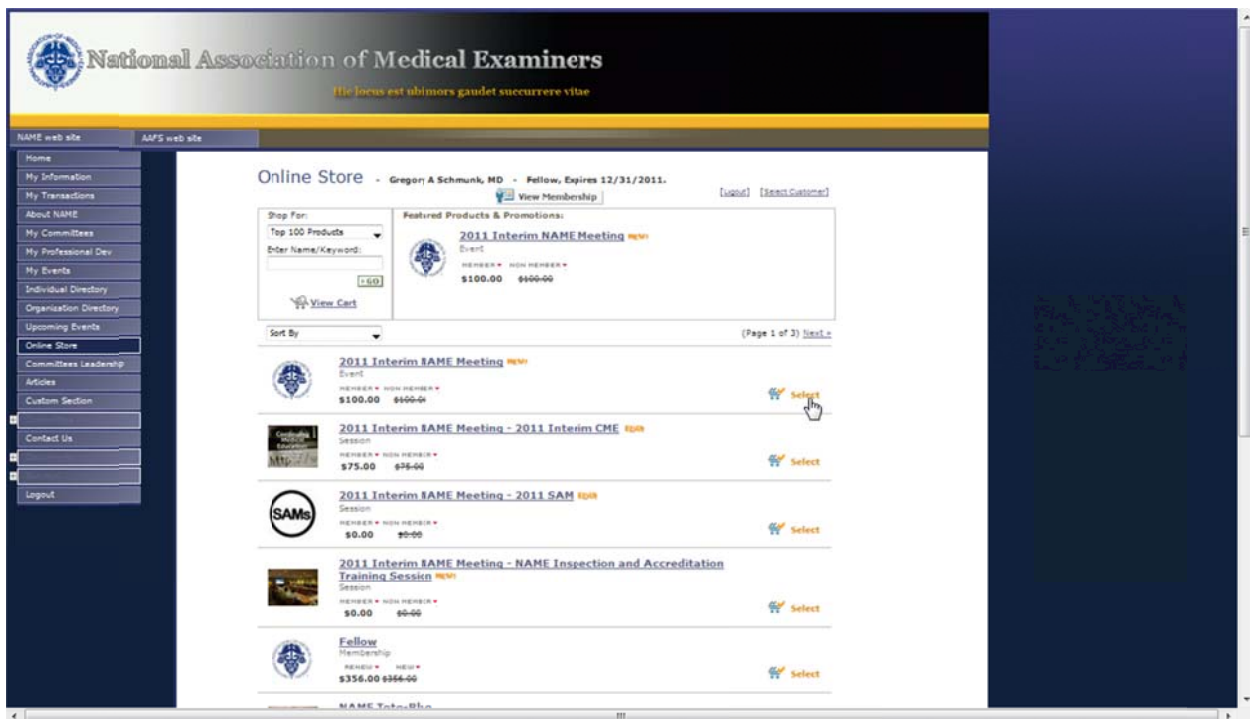


The screenshot shows the main page of the National Association of Medical Examiners (NAME) website. The header is identical to the login page. The left-hand navigation menu is expanded, showing links for Home, My Information, My Transactions, About NAME, My Committees, My Professional Dev, My Events, Individual Directory, Organization Directory, Upcoming Events, Online Store (highlighted), Committees Leadership, Articles, Custom Section, and Committee Reports. The main content area displays a welcome message: "Welcome to the National Association of Medical Examiners (NAME) Membership Web Site". Below this, there is a blue link: "[NAME Members - please login and update your information under the 'My Information' tab](#)". Two red links announce the "2011 Interim Meeting Program" (Thursday, 18 November 2010), stating that the program is available [here](#) and that users should register at the ONLINE STORE. A third red link announces the "2010 Annual Meeting Major Actions" (Sunday, 10 October 2010), stating that the actions are available [here](#).

4. Be sure the proper name is listed under “shop for” and then click on “Go to shopping”



5. Your shopping page should look similar to this. Select the meeting you want to register for and click on “select”



6. Be sure the correct meeting is selected and click on "next"

The screenshot shows the 'Event Registration Wizard' for the '2011 Interim NAME Meeting'. The current step is 'Select Registration Fee'. The user is logged in as Gregory Schmunk. A table lists the available registration fees:

Name	MEMBER	NON-MEMBER	Search
2011 Interim Meeting Registration	\$100.00	\$900.00	

Navigation buttons at the bottom include '< Previous', 'Cancel', and 'Next >'. A mouse cursor is hovering over the 'Next >' button.

7. Select "Member" as the registrant type (unless you are an exhibitor or other attendee, in which case select the proper type. Confirm all other fields and change if needed. When done press "next".

The screenshot shows the 'Event Registration Wizard' for the '2011 Interim NAME Meeting'. The current step is 'Enter Registration Information'. The user is logged in as Gregory Schmunk. The registration information is as follows:

Enter registration information for Gregory Schmunk

* First Name: Gregory * Badge Name: Gregory
* Last Name: Schmunk * Registration Date: 11/18/2010

Badge Title: Chief Medical Examiner
Badge Organization: Polk County Medical Examiner
Registrant Type: Member
Badge City: Des Moines
Badge State: IA
Badge Country: United States
First Time Attendee:
Special Instructions:

Navigation buttons at the bottom include '< Previous', 'Cancel', and 'Next >'. A mouse cursor is hovering over the 'Next >' button.

8. Select any desired extra sessions (not there may be fees involved) then click on “next”

Event Registration Wizard

2011 Interim NAME Meeting

Select Sessions & Confirm Conference Agenda

Please select which sessions you will attend and verify education credits to be earned for each session. Click My Agenda to verify or remove a session selection. Click the NEXT button at the bottom of the page to continue.

Session	Starts	Ends	Fee	MEMBER	NON MEMBER
February 21, 2011					
<input checked="" type="checkbox"/> NAME Inspection and Accreditation Training Session	8:00pm	10:00pm	IA Certification Training	\$0.00	\$0-00
February 22, 2011					
<input checked="" type="checkbox"/> 2011 SAM Education Credit: SAM	1:00pm	5:00pm	2011 SAM	\$0.00	\$0-00 100%
<input checked="" type="checkbox"/> 2011 Interim CME Education Credit: CME	1:00pm	5:00pm	2011 Interim Meeting CME	\$75.00	\$75-00 100%

Navigation buttons: Previous, Cancel, Next

9. Review your registration. If everything is correct click on “register now”

Event Registration Wizard

2011 Interim NAME Meeting

Confirm & Submit Registration

Please confirm the selected information below and click the REGISTER NOW button. To change registration information below, click the PREVIOUS button to go back.

Event: 2011 Interim NAME Meeting 02/22/2011 1:00 PM - 02/22/2011 5:00 PM @ [Printer Friendly Version](#)

Main Registration - Gregory Schunk

Edge Name: Gregory		\$100.00
Session: NAME Inspection and Accreditation Training	02/21 6:00pm - 02/21 10:00pm	\$0.00
Session: 2011 SAM	02/22 1:00 PM - 02/22 5:00 PM	\$0.00
Session: 2011 Interim CME	02/22 1:00pm - 02/22 5:00pm	\$75.00
Subtotal:		\$175.00

Navigation buttons: Previous, Cancel, Register Now

10. Review then “check out”

The screenshot shows the 'Online Store' checkout page for Gregory A Schmund, MD. The page header includes the NAMED logo and the motto 'Hic locus est ubi mors gaudet succurrere vitae'. A left sidebar contains navigation links such as 'Home', 'My Information', and 'Logout'. The main content area features a 'Shop For' dropdown, a 'Featured Products & Promotions' section with a '2011 Interim NAME Meeting' event, and a 'Shopping Cart' table. The cart table lists items with their quantities, item prices, and total prices. A 'Subtotal' of \$175.00 is shown. At the bottom, there are buttons for 'Update Cart', 'Empty Cart', 'Continue Shopping', and 'Check Out'. A mouse cursor is hovering over the 'Check Out' button.

Source Code:	Quantity	Item Price	Price
2011 Interim NAME Meeting	1	\$100.00	\$100.00
2011 Interim CME	1	\$75.00	\$75.00
2011 SAM	1	\$0.00	\$0.00
NAME Inspection and Accreditation Training Session	1	\$0.00	\$0.00
Subtotal			\$175.00

11. Select the bill to address. Edit if needed. Then press “next”

The screenshot shows the 'Checkout' page for Gregory A Schmund, MD. The page header is identical to the previous screenshot. The main content area is titled 'Checkout' and includes a progress bar with steps: ADDRESS, SHIPPING, PAY ORDERS, REVIEW, PLACE ORDER. Below the progress bar, there is a 'Billing Information' section with a dropdown menu set to 'Full County Medical Examiner'. There are four address options, each with an 'edit' link: 'Bill to Home Address', 'Bill to Work Address', 'Bill to Billing Address', and 'Bill to Alternate Address'. The 'Bill to Alternate Address' section contains input fields for 'Full Name', 'Address', 'City/State/Zip', 'Country', and 'Phone'. At the bottom, there are buttons for 'Previous', 'Back to Cart', and 'Next'. A mouse cursor is hovering over the 'Next' button.

12. Enter your credit card information and press "next"

Checkout - Gregory A Schunk, MD

Payment Information

Pass enter your payment information below. When finished, click "next" button.

Payment Method: Credit Card

Credit Card - Enter Credit Card information in the fields provided below:

Card Type: MasterCard
 Credit/Debit: Credit
 Card Number:
 Card CV Number:
 Card Expiration Date: January 2010
 Cardholder's Name: Gregory A Schunk, MD

Order Summary:

Sub Total: \$175.00
 Shipping: + \$0.00
 Tax: + \$0.00
 Previous Orders: + \$0.00
 Grand Total: + \$175.00

Required information

< Previous Back to Cart Next >

13. View the order. Select to send a confirmation to your primary e-mail address and enter an additional address if desired. If correct click on "submit order"

1247 480-4444
 gschmunk@telbyknolls.com

Shopping Cart Items	Amount	Quantity	Total
2011 Iowa NAME Hearing Main Registration - Sedge Name: Gregory Event	\$100.00	1	\$100.00
2011 Iowa CME Main Registration - Sedge Name: Gregory Session	\$75.00	1	\$75.00
2011 SAM Main Registration - Sedge Name: Gregory Session	\$0.00	1	\$0.00
NAME Inspection and Accreditation Training Session Main Registration - Sedge Name: Gregory Session	\$0.00	1	\$0.00
			Subtotal \$175.00
			Taxes \$0.00
			Shipping \$0.00
			Invoice Total \$175.00

Checkout Summary

Grand Total \$175.00
 Payment \$175.00
 Balance \$0.00

Shipping & Billing Information

Billing Address:
 Auditor
 111 Court Ave.
 Des Moines IA 50309
 United States
 ☎ (515) 369-8871

Change

Payment Information

Payment Amount: \$175.00
 Payment Method: Credit Card
 Card Type: MasterCard
 Card Number: ****7396
 Card Expiration Date: 03/2012
 Cardholder Name: Medical Examiner Polk Co. Iowa

Change

E-mail Confirmation

Send a confirmation e-mail to my primary e-mail address: gschmunk@telbyknolls.com
 Send a copy of the confirmation e-mail to an additional e-mail address:

< Previous Back to Cart Submit Order

You have now renewed your membership! You will receive a receipt in your e-mail.

Thank you for your support of NAME!